

Chester and North Wales Medical Society

Rules

1. Name

The Society shall be called the Chester and North Wales Medical Society.

2. Membership

Any member of the medical profession living locally shall be entitled to apply for membership. In addition, members of professions allied to medicine (eg those with dental qualifications) may become members on recommendation of a member and with agreement of council.

3. Objectives of the Society

The aim of the Society is the furtherance of good medical practice in the district. This may be achieved in various ways such as:

- a. The reading of papers and discussion of all subjects relating to medicine.
- b. The promotion of good relationships between doctors of all disciplines.
- c. Any other function thought fit by Officers of the Society.

4. Council

The affairs of the Society shall be under the management of the Council, constituted as follows:-

- a. A total of 12 members, inclusive of the Officers
- b. The Officers shall consist of the President, Immediate Past President, President Elect, Treasurer, Academic Secretary and Social Secretary
- c. The six other members shall be elected or co-opted as necessary
- d. The Council shall have the power to co-opt two additional members as and when required
- e. The office of President shall be held for one year. The other three Officers shall normally hold office for three years, but can be re-elected for one further term at the AGM. Ideally, every year, two of the other six members shall retire in rotation, but again can be re-elected for one further term at the AGM.

5. Meetings

These shall include:-

- a. Annual General Meeting. This will be held in April each year for the purpose of electing Officers, receiving reports from Officers including the financial report and transaction of any other business relating to the Society. Only members of the Society shall be entitled to vote or hold office.
- b. Extraordinary General Meeting. Such a meeting can be arranged at any time following a request to the Academic Secretary from at least 10 members.
- c. Council Meetings. These will be held at the discretion of Council.
- d. Academic Meetings. These can be held up to monthly in autumn, winter and spring.
- e. Social Events. These can be various and include Winter and Summer Balls, Medico-Legal Dinner, Golf Days or any other event deemed appropriate by the Council.
- f. Notice. Members shall be given reasonable notice of all meetings.

6. Speakers

Any invited speaker shall be entitled to the following:-

- a. Dinner free of charge
- b. Reasonable expenses for travel, etc.
- c. An honorarium of an amount agreed by the Council.

7. Subscriptions

- a. Rate of annual subscriptions to be determined and reviewed annually by Council. The rate for 2009 shall be £30.

- b. All members shall pay the standard subscriptions annually from 2009 onwards (see entitlement to claim life membership in section 8 below). Council has determined (April 2009) that the modest concessionary rate, previously available to married medically qualified members, is no longer feasible or appropriate.
- c. Payable by Standing Order.
- d. Due in February each year for established members. The Treasurer shall have the discretion to alter the due date (eg to the anniversary of joining) in the future if this results in an improvement of the management of the finances of the Society.
- e. Arrears. If a member is two years in arrears with subscriptions and fails to respond within a reasonable time to a written request from the Treasurer then that member shall be informed that membership has lapsed.

8. Life membership

If desired, the following shall be entitled to claim life membership and be exempt from annual subscriptions on retirement:-

- a. Previous Presidents of the Society
- b. Members of at least 30 years standing.

9. Attendance at meetings

- a. All members shall be entitled to attend any meeting
- b. Doctors in training grades working locally and also other members of the medical profession who are not resident locally are welcome to attend meetings on the invitation of a member.
- c. Non medically qualified individuals shall not be entitled to attend meetings, unless they are guests of a member.

10. Changes to rules

Notice of proposed changes to the Rules must be made to the Academic Secretary at least one month prior to the AGM.

11. Appendix – Outline of roles of Office Holders

See below.

Appendix – Outline of roles of Office Holders (other than Council Member)

- **President**
 - Presidential Address at the first meeting of the Society Year
 - Arranging speakers for the Academic Meetings in their Presidential Year
 - Handover of office at the next Presidential Evening
 - General oversight of the welfare of the Society
- **Past President**
 - Provision of support and advice, particularly to the new President on request.
- **President Elect**
 - Shadowing of current President
 - Preparation of own programme of speakers for following year
- **Treasurer**
 - Collection of annual subscriptions
 - Monitoring and safeguarding of Society funds
 - Presentation of accounts at AGM
- **Academic Secretary**
 - Circulating notices, arranging catering and maintaining records of attendances at Academic Meetings
 - Circulating agendas and maintaining minutes of AGM and Council Meetings
- **Social Secretary**
 - Arranging Winter and Summer Balls
 - Arranging Medico-Legal Dinner